

School specialized in the teaching of Spanish since 1996 and accredited by Cervantes Institute. With our method of teaching you will be able to communicate in Spanish from the beginning.

Highly qualified teachers.

Types of courses:

- 20** hours/week (from Monday to Friday) (240 h total)
- 18** hours/week (from Monday to Friday) (216 h total)
- 14** hours/week (from Monday to Friday) (168 h total)
- 12** hours/week (from Monday to Thursday) (144 h total)
- 10** hours/week (from Monday to Friday) (120 h total)
- 8** hours/week (from Monday to Thursday) (96 h total)
- 6** hours/week (3 days / week) (72 h total)
- 4** hours/week (2 days / week) (48 h total)

Duration: super intensive summer courses / 3 months/ 6 months / 9 months / 1 year. You can also sign up for single weeks.

Classes' timetable: 9-11am; 11am-1pm; 1-3pm; 3-5pm; 5-7pm, 7-9pm.

LANGUAGE COURSES

You will learn in a communicative manner grammar, vocabulary and how to express yourself in Spanish.

COURSE of 4h/week (48 hours total)

Timetable: 2 hours per day, 2 days per week (Monday-Wednesday, Tuesdays-Thursday).

There are 8 levels: A1, A2, B1.1, B1.2, B2.1, B2.2, C1.1, C1.2.

COURSE of 8h or 10h/week (96/120 hours total)

Timetable: 2 hours per day from Monday to Thursday/Friday.

There are 5 levels: Elementary (A1-A2), Basic (A2+), Pre-intermediate (B1), Intermediate (B1+), Advanced (B2).

CONVERSATION COURSE

A course where you will do many oral activities; you will practice the expression and oral comprehension.

There are 6 levels of conversation courses.

DELE preparation course (Official Diploma of Spanish as Foreign Language)

DELE preparation courses for levels A1, A2, B1, B2, C1 and C2, where you will practice all the aspects covered in the exam.

1 MONTH SUMMER SUPERINTENSIVE LANGUAGE COURSES (64H)

You will learn in a month the most important contents in a communicative way.

16 h/week during 1 month: 4 h/day Monday to Thursday.

BUSINESS SPANISH

If you need Spanish in your work: you will learn the specific vocabulary of professionals fields like hotel sector, tourism and trade etc.

PRIVATE CLASSES

You'll be offered a personal program classes according to your needs and timetable.

CATALAN CLASSES

4 hours per week for 12 weeks (48 h).

2 hours twice a week or 4 hours in a single day.

ENGLISH CLASSES

3 hours per week for 12 weeks (36 h).

1, 5 hours twice a week or 3 hours in a single day.

Levels: A1, A2.1, A2.2, B1.1, B1.2, B2.1, B2.2, C1, C2.

SERVICES OFFERED

Free Internet access, wi-fi zone, library, video-library, extracurricular activities (with external companies), photocopier, receptacles for recyclable materials.

ACCOMMODATION

Host families: to experience Spanish way of living.

Shared flats: if you prefer sharing a flat with other students.

Full flats: if you want to live alone.

Students residence: to live with other students.

INSCRIPTION AND PAYMENT

• **Level test:** it's obligatory and you have to do it before starting the course, unless you are a beginner.

• **Enrolment and payment:**

- Enrollment fees: 30€ (it includes the enrollment, level test, certificate and additional materials). It doesn't include books.

- Before starting the course you must pay the entire period in which you want to sign-up. You can pay in cash (50€ max.), with credit or debit card or by bank transfer.

- If you pay by weeks and months and want to continue studying you must pay your course before the last day of your current enrolment.

- If your last day not coincides with the last day of the academic course and you want to finish it, you need to pay before your last day of your current enrolment.

- If you need a certificate of enrolment to apply for a visa, we give you a document with extra information.

• **Reserving a place:** The reservation for your course and timetable chosen is valid for one week. (If after this week

the class is full you would still have your place booked but in a different time).

• **A trial class:** You need to pay 15 euros per trial class. If you decide to continue studying you need to pay the outstanding amount after the trial class and the 15 euros will be deduced from the total amount. If you don't sign-up after the trial class or if you decide to continue studying, but you do not pay the same day of the trial class, the school does not refund you the 15 euros.

• **Cancellation, resignation or enrollment change*:**

- If you cancel the course at least 15 working days before the beginning of the course, the school refunds you the full amount of the course LESS 50 EUR for cancellation fees.

- If you cancel the course within the 15-working day term before the beginning of the course, the school refunds you the full amount of the course LESS 100 EUR for cancellation fees (8h and 4h/week courses) or 150 EUR for cancellation fees (20h, 18h, 16h, 14h, 12h and 10h/week).

- If you have enrolled in several consecutive courses (without a certificate of enrolment to apply for a visa) the same cancellation fees apply for each future course you cancel.

- If you cancel the course after it has already started, the school does not refund you and it is not permitted to pass it on another person or postpone it. If you want to postpone the date of the beginning of your course or to bring forward the end, you would need to make a written request and renounce to the rest of the course without any refund from the school.

- If you want to study less hours per week than the ones you have paid for, you would need to make a written request and renounce to the outstanding hours without the possibility of postponing them or getting any refund.

- If you want to study more hours per week than the ones you had paid for, you have to pay the equivalent of this new course.

*If you have requested a certificate of enrolment, please consult the extra information given to you for enrolling.

ORGANIZATION

• **Beginning of the courses:** Most of the students sign-up at the beginning of the course, but you may also sign-up for a course that has already started. First you have to do the level test. A new course (Basic 1) may start at the beginning of every month provided that there is a minimum of 5 persons.

• **Number of students in the class:** Minimum 5, Maximum 15. If a group ends up with less than 5 students, the school may cancel it and transfer the students to another group or refund the corresponding amount. If a group has been studying for

more than 2 months with less than 5 students, the school does not refund the proportional amount corresponding to the third month.

- **Textbooks:** textbook is obligatory in order to attend the class. You can buy your books at school. We do not provide copies of the books. If you are enrolled in a course for less than one month, subject to availability, you can rent them from the school leaving a deposit of 25 EUR per book, which will be given back to you when you return the books in the same conditions. If you return the books two weeks later than the end of your course, the school does not refund you the deposit.

- **Timetable changes:**

- you can change the timetable of your course once only if there is another timetable option in the same level and type of course (according to the availability).

- In case there is no other timetable option or there is no availability or the available timetable doesn't suit you, the school does not refund you or postpone the course.

- **Level changes.** If you want to change your level during the course, your teacher has to confirm it first and you need to pass a specific exam to enter a higher level.

- **Holidays.** Holidays are those officially established by the regional calendar, therefore are included in the prices. You can't catch up the classes missed during holiday period, except for the weekly price. Holiday periods are already excluded from the prices.

- **Absences:**

- Attendance is taken daily. If you need a certificate of attendance it will state your actual attendance.

- If you miss the class for any personal reason the school does not refund or reschedule the missed class.

- If you miss 3 consecutive weeks, your level will need to be revised and it will probably change.

- **Exams:** All courses have a final exam. There is an official date and an extraordinary date one week before. You can't do the exam after the official date. You have to do the final exam to obtain the diploma. Admission in the next level depends on your final mark. There is a mid-way exam during the 3-month courses. If you want to take the final exam you need to pay till the end of the course.

- **Certificates:** To obtain the certificate of your course you have to pass the final exam at the official date. If you do not take it on this date, you will receive a certificate of attendance without your final mark. The school will send your certificate by email some weeks later after the final exam.

- **If you study several consecutive courses:**

- The school does not guarantee the same timetable for each trimester of all your courses. You can reserve the timetable for your next trimester before ending your current course.

- Admission in the following level depends on your final exam.

- If you want to sign-up for several consecutive trimesters and you already have an advanced level, the school does not guarantee all the levels of the courses you have signed up for.

THE SCHOOL RESERVES THE ADMISSION RIGHT

It is very important to read the rules of the school which you can find in the leaflet, website, or inscription form. The school will not be held responsible if you do not read our terms and conditions and you won't be exempted of its compliance.

The school doesn't necessary have to inform you verbally about all the matters concerning the organization and conditions of the school.

Updated 4th of January 2011

DATES OF THE COURSES 2011**3 months courses**

1st trimester 2011: from 10th January till 31st March 2011

2nd trimester: from 4th April till 30th June 2011

3rd trimester: from 4th July till 23rd September 2011

4th trimester: from 3rd October till 23rd December 2011

1 month super intensive summer courseJUNE 11: from 6th till 30rd AUGUST 11: from 1st till 25thJULY 11: from 4th till 28th SEPTEMBER 11: from 29/08 till 22/09**CALENDAR OF HOLIDAYS 2011****Holidays:** 15/08/11; 12/10/11; 01/11/11; 06/12, 08/12/11**Vacations:** Christmas 24/12-06/01/11. Easter holidays 18/04-25/04/11**PRICES OF THE COURSES 2011****Spanish and Catalan courses**

Courses of	4 h	8 h	10 h	12h
3 months	225 €	365€	445 €	540 €
2 months	195 €	325 €	400 €	465 €
1 month	105 €	170€	205 €	235 €
1 week	35 €	45 €	55 €	65 €

Course of	14h	18h	20h
3 months	635 €	815 €	915 €
2 months	565 €	730 €	795 €
1 month	295 €	380 €	410 €
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Course of 16 h/ week during 1 month (64 h/ total)

1month	330 €	1 week	95 €
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Private course

From 1 up to 10 hours	35€/ hour
From 11 up 20 horas	33,5€ / hour
From 21 up 30 horas	30 € / hour

English Courses

3 months	250 € (240 ex student)
1 month	105 €
1 trial week	35 €

DISCOUNTS 2011**10% IF YOU ARE A FORMER STUDENT* AND PAYS A TRIMESTER**

	4 h	8 h	10 h	12h	14h	18h	20h
3 m	205	330	405	485	575	730	825
6 m	410	655	810	975	1150	1465	1650
9 m	615	985	1215	1460	1720	2195	2475
12 m	800	1280	1580	1900	2240	2860	3220

*if you have studied in a previous course

IF YOU PAY SEVERAL CONSECUTIVE TRIMESTERS

	4h	8h	10h	12h	14h	18h	20h
6 m	440	710	870	1050	1240	1590	1790
9 m	660	1065	1305	1575	1860	2385	2685
12 m	880	1420	1740	2100	2480	3180	3580

For new student inscription fees: 30€

- If the course you've chosen covers a part of the following one, this part has to be a month at least.
- The courses are based on the school academic calendar and months/weeks are always consecutive.

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